

**BIG STONE SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS' MEETING – SEPTEMBER 6TH, 2011
AG SERVICE CENTER, ORTONVILLE MN**

The meeting was called to order by Chairman Gillespie at 3:00 p.m.

Supervisors present: Moen, Wellendorf, Gillespie, Johnson, Jorgenson

Supervisors absent: none

Others present: Tony Wild, NRCS; Travis Issendorf, PF; Neubauer and B. Johnson, SWCD

Blayne Johnson was formally introduced to the Supervisors and others present, as the new District Technician. Blayne officially began his duties August 29th.

Secretary's Minutes – motion Wellendorf second Moen to approve the Secretary's Minutes of August 2nd, 2011, meeting. All in favor. Motion carried.

Treasurer's Report – Moen requested a copy of the Employees' Handbook to look for clarification on new employee insurance start date. The handbook does not specify when the insurance stipend begins. Blayne Johnson will begin receiving his insurance stipend beginning September, 2011. Motion Johnson second Jorgenson to approve Treasurer's Report and pay all bills presented. All in favor. Motion carried.

BSC Commissioners' Report – none

NRCS Report – Tony Wild presented the NRCS Report. (attached)

SWCD Report – Tammy Neubauer presented the SWCD Report.

Pheasants Forever Report – Travis Issendorf presented the PF Report. (attached)

OLD BUSINESS

- 2012 Budget – after clarification of future budget issues, motion Jorgenson second Moen to approve the proposed 2012 District Budget. All in favor. Motion carried.
- County Merger – Johnson discussed his talks with Gary Watson, NRCS, about the pros and cons of the District merging with the County offices. There have been no new talks or news of the new building and time line for the District to move. Johnson proposes that the supervisors continue talks with County and NRCS to discuss the possible outcome of the future of the District. Lon Moen and Vernon Johnson will be the committee to continue talks with the County and NRCS.

NEW BUSINESS

- Neubauer, B. Johnson and V. Johnson met with the Big Stone County Commissioners at 10:00 this morning to present the proposed budget of the District and discuss other ways that the County and the District may be able to combine some services to reduce the budget deficit.
- New Policies, Pricing for 2012 – Neubauer proposes that the pricing for trees, fabric, services, etc., remain the same as 2011.
- PTO Clarification – the Employee Handbook states that at 10+ years of service, PTO is 25 days per year. The employees accumulate their PTO in the last pay period per month. 25 days becomes an odd number to accumulate per month. Motion Jorgenson second Moen to make the maximum PTO per year to **24 days at 8+ years of service**, accumulated per month during the last payroll of the month. All in favor. Motion carried.
- Contribution Agreement with NRCS – motion Johnson second Wellendorf to approve accepting the Contribution Agreement with NRCS to complete AD-1026s for \$4980.00 (83 AD-1026s at \$60.00 each). Neubauer will be taking care of the forms, letters, etc., and the billing. All in favor. Motion carried.

The next regular Board meeting scheduled for October 4th, 2011, at 3:00 p.m.

Being there was not further business, the meeting was adjourned at 4:15 p.m.

Sincerely,

Tammy Neubauer

Tammy Neubauer
District Admin. Asst.

