

**BIG STONE SOIL & WATER CONSERVATION DISTRICT  
SUPERVISORS' MEETING – FEBRUARY 8<sup>TH</sup>, 2011  
AG SERVICE CENTER, ORTONVILLE MN**

The meeting was called to order by Chairman Gillespie at 2:58 p.m.

Supervisors present: Gillespie, Johnson, Wellendorf

Supervisors absent: Moen, Jorgenson

Others present: Tony Wild, NRCS; Travis Issendorf, PF; Neubauer and Welle, SWCD

**Secretary's Minutes** – Motion Johnson second Wellendorf to approve Secretary's Minutes of January 4<sup>th</sup>, 2011, meeting. All in favor. Motion carried.

**Treasurer's Report** – Motion Wellendorf second Johnson to approve Treasurer's Report and pay all bills presented. All in favor. Motion carried.

**BSC Commissioners' Report** – none

**NRCS Report** – Tony Wild presented the NRCS Report (attached).

**SWCD Report** – Darrin Welle presented the SWCD Report (attached).

**Pheasants Forever Report** – Travis Issendorf presented the PF Report (attached).

**OLD BUSINESS**

None

**NEW BUSINESS**

- Answering Machine – Neubauer asked the Board to purchase an answering machine for the office for days of weather closings, field work when no one is in. The Board said to purchase an answering machine.
- Area II Meeting – Area II meeting is in Long Prairie on March 3<sup>rd</sup>. Welle, Wellendorf and Jorgenson are signed to attend. Welle discussed that Big Stone will volunteer as hosts for the Area II meeting in September.
- Annual Plan & Annual Report – both documents were sent to the Board members prior to the meeting – motion Wellendorf second Johnson to approve Annual Plan and Annual Report as presented. All in favor. Motion carried.
- Budget – Welle and Neubauer presented changes to previously approved budget. Motion Wellendorf second Johnson to approve and accept budget for 2011 as amended. All in favor. Motion carried.
- Legislative Day at the Capitol – after discussion of Legislative Day, the Board members that are interested in attending will notify Neubauer by Monday, Feb. 14<sup>th</sup>, the deadline for notification.

Tony Wild left the meeting at 4:25 p.m.

- CD Cash Out – Neubauer checked the next maturity date of the CD for employee payouts. The next maturity date is June 13, 2011 to be able to withdraw or reinvest without penalty. The Board opted to table this option until June’s meeting.
- Well Sealing Applications – Neubauer has 4 well sealing applications. The District will receive \$900 for well sealing from the County Water Plan; cost-share of 50% with a maximum of \$300 per well. The State Cost-Share fund may also be used for well sealing. All 4 applications met the requirements for cost-share. Neubauer will contact the applicants to obtain 2 estimates for each well sealing before a contract will be issued. The Board will revisit this at March’s meeting.
- Drill Operator for 2011 – Welle discussed that the District will be in need of a drill operator. The Board discussed the specifications needed and the possibility of the operator having his own tractor to be used for reimbursement. Welle will compose a qualifications description for possible advertisement.
- Last month, Neubauer checked with Minnwest Bank regarding the costs involved in direct deposit for payroll. The idea had been dismissed, citing the costs outweighed the benefits. Moen had checked with Minnwest Bank and received some different information about direct deposit. Neubauer called the bank again and the costs would be approximately \$120 per year. The Board tabled this issue.
- Welle discussed the option of the District obtaining a credit card for purchases and travel expenses. Welle and Neubauer will research costs, etc., and report to the Board.

#### **COMING EVENTS**

- RC & D – Willmar, February 9<sup>th</sup>.
- CWMA Weed Workshop – Lakewood Lodge, Ortonville – February 24<sup>th</sup>.
- Area II Meeting – Long Prairie, March 3<sup>rd</sup>.

Being there was no further business, the meeting was adjourned at 5:02 p.m.

Sincerely,

*Tammy Neubauer*

Tammy Neubauer  
Admin. Asst.