

**BIG STONE SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS' MEETING – JANUARY 4TH, 2011
AG SERVICE CENTER, ORTONVILLE MN**

The meeting was called to order by Chairman Gillespie at 3:06 p.m.

Supervisors present: Gillespie, Moen, Jorgenson, Johnson, Wellendorf

Supervisors absent: none

Others present: Wade Athey, BSC Commissioner; Travis Issendorf, PF; Tony Wild, NRCS, Neubauer & Welle, SWCD

Oath of Office – Lon Moen and Scott Gillespie signed their Oaths of Office.

Election of Officers – Chairman Gillespie stepped down and turned the meeting over to Board Vice Chairman Johnson, who declared nominations open for Chairman. Johnson nominated Gillespie. Nominations were called for two more times. Motion Johnson that nominations cease and the Secretary be instructed to cast a unanimous ballot for Gillespie as Chairman, seconded by Jorgenson. Voting in favor – Moen, Johnson, Jorgenson, Wellendorf. Motion carried.

Chairman Gillespie declared nominations open for Vice Chairman. Jorgenson nominated Johnson. Nominations were called for two more times. Motion Gillespie that nominations cease and the Secretary be instructed to cast a unanimous ballot for Johnson as Vice Chairman, seconded by Jorgenson. Voting in favor – Gillespie, Jorgenson, Moen, Wellendorf. Motion carried.

Motion Gillespie second Johnson to appoint District Administrative Assistant Neubauer as Secretary. Voting in favor – Moen, Gillespie, Jorgenson, Johnson, Wellendorf. Motion carried.

Chairman Gillespie declared nominations open for Treasurer. Jorgenson nominated Moen. Nominations were called for two more times. Motion Jorgenson that nominations cease and the Secretary be instructed to cast a unanimous ballot for Moen as Treasurer, seconded by Johnson. Voting in favor – Jorgenson, Gillespie, Wellendorf, Johnson. Motion carried.

Secretary's Minutes – Motion Moen second Wellendorf to approve Secretary's Minutes of December 7th, 2010, meeting. All in favor. Motion carried.

Treasurer's Report – Motion Johnson second Wellendorf to approve Treasurer's Report and pay all bills presented. All in favor. Motion carried.

BSC Commissioners' Report – Wade Athey was present to discuss the Commissioners' Report. Commissioner Athey discussed the future plans for the District when the lease is done in 2011. Welle mentioned that there was a recent FAC meeting, looking at building options but nothing has been put into motion. Moen asked about the County's budget. The budget remains in the red, but funding for the District will remain the same for 2011. Athey believes that the funding hardships will be worse in 2012 and funding will need to be revisited then. The County is taking measures to cut hours, etc.

NRCS Report – Tony Wild presented the NRCS Report (attached).

SWCD Report – Darrin Welle presented the SWCD Report (attached).

Wade Athey left the meeting at 3:52 p.m.

Pheasants Forever Report – Travis Issendorf presented the PF Report (attached).

Tony Wild left the meeting at 4:00 p.m.

OLD BUSINESS

A. Policy Changes – moved to end of the meeting.

NEW BUSINESS

A. Designation of Media and Depositories – Motion Johnson second Jorgenson to designate the Ortonville Independent, the Northern Star and KDIO Radio as media sources; Minnwest Bank, Ortonville and Clinton State Bank, Clinton, as depositories. All in favor. Motion carried.

B. Dues and Subscriptions – after discussion, motion Jorgenson second Wellendorf to approve the following dues and subscriptions for 2011:

MASWCD	\$1850.00
NACD	200.00
MACDE	40.00
Area II dues	300.00
Ortonville Independent	35.00
Northern Star	30.00
Pheasants Forever – membership	30.00

All in favor. Motion carried.

C. Sports & Leisure Show – Neubauer asked if the Board would like the District to have an informational booth at the Sports and Leisure show in Ortonville in March, and if so, if the registration could be sent in right away for better placement. The Board agreed to the booth at the \$80 registration rate as a chamber member, per Moen.

Travis Issendorf left the meeting at 4:16 p.m.

D. Training Opportunities – Welle discussed upcoming training he would be interested in attending. The Board gave Welle permission for future training that Welle presented.

E. 6 Month Probation for Welle – Welle asked if it was official that his 6 month probation was lifted. The Board assured him that it was.

COMING EVENTS

*Prairie Country RC & D – February 9th – Jorgenson and Welle plan to attend.

*WLI Informational Meeting – January 12th – Issendorf is conducting, Neubauer and Welle plan to attend.

Policy Changes – The Board has made the following changes to the District Policy: all annual leave and sick leave will be combined into PTO. The hours each employee has accrued will remain and converted to PTO. At this point in time, Neubauer will now accrue 16 hours PTO per month and Welle will accrue 10 hours per month, applied on the last payroll end of each month. Overtime and comp. time will remain accrued at 1 ½ time.

The Board is considering direct deposit for payroll – Neubauer gave some general information on costs, etc., from Minnwest Bank. Neubauer will do more research as to exact costs.

After changes are inserted into the policy, Wellendorf will send copies to Neubauer and Welle. Neubauer and Welle will also sign an acknowledgement that says they have read and understand the current policies of the District.

The next regular Board meeting is scheduled for February 1st, 2011, at 3:00 p.m.

Being there was no further business, the meeting was adjourned at 5:18 p.m.

Sincerely,

Tammy Neubauer

Tammy Neubauer

District Admin. Asst.