

**BIG STONE SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS' MEETING –December 1, 2020
AG SERVICE CENTER, ORTONVILLE MN**

The meeting was called to order by Chairman Jorgenson at 3:00 p.m.

Supervisors present: Morrill, Jorgenson, Moen, Reisdorph, Holker

Staff present: Tammy Neubauer, Isaac Johnson, Joe Otto

Others present: Wade Athey, BSC Commissioner

Approval of Agenda: motion Morrill, second Holker, to approve the agenda. All in favor – motion carried.

Secretary's Minutes – motion Moen, second Holker, to approve the minutes from November 3, 2020, meeting. All in favor – motion carried.

Treasurer's Report – motion Morrill, second Holker, to approve the Treasurer's Report and pay all bills presented. All in favor – motion carried.

STRATEGIC PLANNING – nothing to present

OLD BUSINESS

- A. Buffer Compliance Status – Joe Otto presented a draft of a letter to be provided to BWSR if the County has not moved forward with the compliance and enforcement notifications.

NEW BUSINESS

- A. Bentsen Lake Fishway Project Update – Tammy Neubauer gave an update on the status of the project. Mike Jorgenson has been in contact with Chris Domeier with DNR Fisheries, as to the issues that are delaying any progress on the project temporary structure. Motion Moen, second Reisdorph, to accept the bid for the hauling in of rock and placing temporary structure. All in favor – motion carried.

BSC Commissioners' Report – Wade Athey presented information regarding the actions within the County, such as levy decisions, personnel changes, etc.

Wade Athey left the virtual meeting at 3:45 p.m.

- B. Resolution to Submit BdS/Mustinka CWMP.- after discussion, motion Reisdorph, second Moen, to accept and sign the Resolution to move forward with the submission of the CWMP. All in favor – motion carried.
- C. MASWCD State Convention – information to join the virtual convention on December 8, 2020, has been sent previously to all supervisors.
- D. Payment Voucher – motion Holker, second Morrill, to approve partial payment voucher for Becky Stattelmann #19LC-2, shoreline restoration; total partial payment voucher approved for \$8,875.00, total 2019 Local Capacity funds approved \$5,200.00, total 2019 State Cost Share Funds approved \$245.94, total 2020 Local Capacity funds approved \$1,210.31. Total voucher approved \$6,656.25, or 75%. All in favor – motion carried.
- E. Personnel Recommendations – Tammy Neubauer met virtually with Dan Morrill and Mike Jorgenson, the personnel committee, for her annual performance review and discuss the annual reviews of staff, and to discuss recommendations for 2021. After discussion, motion Morrill, second Moen, to accept the recommendations, effective with payroll number 1 in 2021. All in favor – motion carried.
- F. Copier/Printer Lease – the current lease with Marco Technologies for the copier/printer under contract with Big Stone County, is about to expire. Marco will be replacing the current copier/printer with a new machine, with the same lease amount and copy counts.
- G. COVID Contingency Plan – Tammy Neubauer, with the help from other Districts, has presented the COVID Contingency Plan for the District.

NRCS Report – none

SWCD Technician Report – Isaac Johnson presented the Technician's Report.

Program Technician Report – Joe Otto presented the Program Technician's Report.

Manager's Report – Tammy Neubauer presented the District Manager's Report.

Being there was no further business, the meeting was adjourned at 4:15 p.m.

Sincerely,

Tammy Neubauer
District Manager