

**BIG STONE SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS' MEETING –January 2, 2018
AG SERVICE CENTER, ORTONVILLE MN**

The meeting was called to order by Chairman Jorgenson at 3:00 p.m.

The Pledge of Allegiance followed.

Supervisors present: Morrill, Moen, Holker, Jorgenson

Supervisors absent: Reisdorph

Others present: Beau Peterson, Mitch Kill, Joe Otto, Tammy Neubauer – SWCD; Wade Athey, BSC Commissioner

Election of Officers/Re-Organization of District Officers: motion Moen, second Holker, to cast a unanimous ballot for all officers to remain the same as 2017: Chairman Mike Jorgenson, Vice Chairman Dan Morrill, Treasurer Lon Moen, Member Ron Reisdorph, and Member Tom Holker. All in favor – motion carried.

Committee Assignments –

- Personnel Committee – Morrill, Jorgenson
- Finance Committee – Reisdorph, Moen
- Pomme de Terre WD – Morrill, Reisdorph
- Bois de Sioux WD – Morrill, Moen
- Legislative – Jorgenson
- Local Capacity – Jorgenson
- UMRWD – Jorgenson, Reisdorph

Approval of Agenda: motion Moen, second Holker, to approve the agenda. All in favor – motion carried.

Secretary's Minutes – motion Morrill, second Moen, to approve the minutes of December 12, 2017, meeting. All in favor – motion carried.

Treasurer's Report – motion Moen second Holker, to approve the Treasurer's Report and pay all bills presented. All in favor – motion carried.

Big Stone County Commissioner Report – Wade Athey was present to discuss County business. The County is working through the Comp Study and wage negotiations. The County has signed a purchase agreement for land to build a new highway building. A new position for hire is currently advertised for the Environmental Office. Brent Olson and Jay Backer have been assigned to the County Personnel Committee.

STRATEGIC PLANNING – Beau Peterson presented a power point discussing the district's funding, district services provided, and grants information.

Ron Reisdorph arrived at the meeting at 3:15 p.m.

OLD BUSINESS

- Tractor Lease 2018 – Beau Peterson and Mitch Kill discussed the options for leasing a tractor for 2018. Motion Moen, second Morrill, to accept proposal from Kibble Equipment for a John Deere tractor for \$1500. All in favor – motion carried.

Wade Athey left the meeting at 3:35 p.m.

NEW BUSINESS

- Approval of Dues & Subscriptions - after discussion, motion Morrill second Jorgenson to approve the following dues and subscriptions for 2018:

NACD	400.00
MASWCD	\$ 2411.71
SWMACDE	60.00
Area II dues	350.00
Ortonville Independent	35.00
Northern Star	33.00

Pheasants Forever
Citizens for Big Stone Lake

will be discussed when membership arrives.
50.00

All in favor – motion carried.

- Designation of Media and Depositories – motion Morrill, second Moen, to designate the Ortonville Independent, the Northern Star and KDIO Radio as district media sources; Minnwest Bank, Ortonville, and Frandsen Bank, Clinton as district depositories for 2018. All in favor – motion carried.
- Assignment of Approval Authority for Staff: motion Reisdorph, second Morrill for the following approval authority given to the corresponding staff for 2018:
 - Walk in Access – Joe Otto, Beau Peterson, Tammy Neubauer
 - Working Lands Initiative – Joe Otto, Beau Peterson, Tammy Neubauer
 - Cooperative Weed Management Areas – Joe Otto, Beau Peterson, Tammy Neubauer
 - FarmBill Assistance – Joe Otto, Beau Peterson
 - State Services Grants (State Cost Share, Easement Delivery, Conservation Delivery; Program Implementation) - Beau Peterson, Tammy NeubauerAll in favor – motion carried.
- CRP and Non Structural/Ecological practices – motion Moen, second Holker to give approval authority to Beau Peterson and Joe Otto. All in favor – motion carried.
- Designation of Responsible Authority – motion Moen, second Holker to designate Beau Peterson as the District Responsible Authority, per BWSR PRAP requirements. All in favor – motion carried.
- Logo Clothing Allowance – motion Morrill, second Holker to allot \$150 for each employee for district logo clothing, and \$300 for the new hire position. All in favor – motion carried.
- PERA Options – PERA DCP options were presented to the supervisors for 2018.
- 2016 Local Capacity Grant Cost Share Payments – motion Morrill, second Holker to approve the following 2016 Local Capacity Grant cost share payments:
 - * LC2016-06 Greg Kellen – total contract approved \$45,411.10. Total funds approved from EQIP \$17,934.49; total funds approved from 2016 Local Capacity Grant, that provides up to 50% total funding \$4,771.06; total landowner contribution \$22,705.55.
 - * LC2016-04 Todd Dybdahl – total contract approved \$111,479.38. Total funds approved from EQIP \$56,847.31; total funds approved from 2016 Local Capacity Grant, that provides up to 65% total funding \$15,614.29; total landowner contribution \$39,017.78.All in favor – motion carried.
- PSA- Centrol – Beau Peterson presented information regarding the Professional Services Agreement with Centrol. Motion Moen, second Reisdorph to approve and accept the PSA with Centrol, pending revisions from the County Attorney. All in favor – motion carried.
- TSA Update – Beau Peterson presented the Technical Service Agreement updates.
- NLMP Updates – motion Moen, second Morrill to approve the Non-Structural Land Management Practices updates, as presented by Beau Peterson. All in favor – motion carried.
- County Server/Printer/Phone – motion Moen, second Morrill, to approve purchase of County server/printer/phone service, contingent upon final prices agreement. All in favor – motion carried.
- Technician Position Posting – a personnel committee meeting to discuss the technician job posting and position descriptions will be held Thursday, January 4th, at 3:00 p.m., here at the USDA building.

NRCS Report – Krecia Leddy previously sent out the NRCS Report.

SWCD Report – Mitch Kill presented the SWCD report. Mitch has given his notice of resignation and thanked everyone for the opportunity to work in this field.

FarmBill Technician Report – Joe Otto presented the FarmBill Report.

Manager's Report – Beau Peterson presented the District Manager's Report.

Being there was no further business, the meeting was adjourned at 4:57 p.m.

Sincerely,
Tammy Neubauer
District Admin Asst