

**BIG STONE SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS' MEETING –January 7, 2020
AG SERVICE CENTER, ORTONVILLE MN**

The meeting was called to order by Chairman Jorgenson at 3:00 p.m.

The Pledge of Allegiance followed.

Supervisors present: Moen, Holker, Jorgenson, Reisdorph

Supervisors absent: Morrill

Others present: Adam Maleski, Joe Otto, Tammy Neubauer – SWCD; Wade Athey, BSC Commissioner, Amber Doschadis, UMRWD

Approval of Agenda: motion Moen, second Holker, to approve the agenda, as presented. All in favor – motion carried.

Secretary's Minutes – motion Reisdorph, second Holker, to approve the minutes of December 3rd, 2019, meeting. All in favor – motion carried.

Treasurer's Report – motion Moen second Reisdorph, to approve the Treasurer's Report and pay all bills presented. All in favor – motion carried.

STRATEGIC PLANNING – Joe Otto presented information regarding the Buffer Compliance. He and Adam were able to complete sight checks before the last big snowfall. Joe is updating the site checks and has compiled a list of non-compliance parcels/landowners for submission to the County for enforcement. So far, Joe had been working mainly with renters of parcels as opposed to the landowners. Darren Wilke has stated that the enforcement for compliance coming from the County will be directly with landowners.

Dan Morrill arrived at the meeting at 3:08 p.m.

Election of Officers/Re-Organization of District Officers: motion Moen, second Reisdorph, to cast a unanimous ballot for all officers to remain the same as 2019: Chairman Mike Jorgenson, Vice Chairman Dan Morrill, Treasurer Lon Moen, Member Ron Reisdorph, and Member Tom Holker. All in favor – motion carried.

Guest: Amber Doschadis from the Upper Minnesota River Watershed District was present to discuss WRAPS and 1W1P. The WRAPS is not complete – expect maybe in May. Houston Engineering is compiling the data. 1W1P ideas and timing for applying for grant funds to begin the process were discussed. Mike Jorgenson questioned how the 1W1P would be accomplished and requested that an agreement/resolution could be developed to include local Area II TSA engineering assistance and local SWCD staff. Amber and Tammy will work together to piece together a possible solution in the format of a resolution/agreement with each entity. Motion Moen, second Holker, to request that a resolution be created between the UMRWD and the SWCD, to move forward with plans for the 1W1P, using local engineering resources and local staff as much as practical, allowable and feasible, with completing the Plan. All in favor – motion carried. Amber stated she will be out of her office for a few weeks, beginning in June. She has requested that the SWCD office be a place for landowners to go to complete any permits and asked that the SWCD could furnish any maps that may be requested. The SWCD would direct any questions or concerns with permit applications to Board member Gary Haugen, or the Watershed board member for their area.

NEW BUSINESS

- Approval of Dues & Subscriptions - after discussion, motion Morrill, second Reisdorph, to approve the following dues and subscriptions for 2020:

NACD	\$ 400.00
MASWCD	\$ 2674.00
SWMACDE	75.00
Area II dues	350.00
Ortonville Independent	35.00
Northern Star	35.00
Pheasants Forever	will be discussed when membership info arrives.
Citizens for Big Stone Lake	50.00

All in favor – motion carried.

- Designation of Media and Depositories – motion Morrill, second Holker, to designate the Ortonville Independent, the Northern Star and KDIO Radio, as district media sources; Minnwest Bank, Ortonville, and Frandsen Bank, Clinton, as district depositories for 2020. All in favor – motion carried.

Committee Assignments –

- Personnel Committee – Morrill, Jorgenson
- Finance Committee – Reisdorph, Moen
- Pomme de Terre WD – Morrill, Reisdorph
- Bois de Sioux WD – Morrill, Jorgenson
- Upper Minnesota River Watershed District – Jorgenson, Morrill
- Legislative – Jorgenson
- Local Capacity – Jorgenson
- Assignment of Approval Authority for Staff: motion Moen, second Morrill, for the following approval authority given to the corresponding staff for 2020:
 - Walk in Access – Joe Otto, Tammy Neubauer
 - Working Lands Initiative – Joe Otto, Tammy Neubauer
 - Cooperative Weed Management Areas – Joe Otto, Adam Maleski, Tammy Neubauer
 - FarmBill Assistance – Joe Otto, Tammy Neubauer
 - State Services Grants (State Cost Share, Conservation Delivery; Program Implementation) - Tammy Neubauer, Joe Otto.
 All in favor – motion carried.

-CRP and Non Structural/Ecological practices – motion Moen, second Reisdorph, to give approval authority to Tammy Neubauer and Joe Otto. All in favor – motion carried.

-Designation of Responsible Authority – motion Moen, second Morrill, to assign Tammy Neubauer as the Designated Responsible Authority. All in favor – motion carried.

- Logo Clothing Allowance – motion Moen, second Holker, to allot \$150 for each employee for district logo clothing. All in favor – motion carried.
- 2020 Erosion Control and Water Management Program Policy – Joe Otto discussed the changes to the 2020 Erosion Control and Water Management Policy requested by Board of Water and Soil Resources. Motion Reisdorph, second Moen to approve amended 2020 Erosion Control and Water Management Policy. All in favor – motion carried.
- 2020 Buffer Cost Share Policy – Joe Otto discussed his recommendations for the Buffer Cost Share Policy. Motion Reisdorph, second Holker, to approve the recommendations for the Buffer Cost Share Policy. All in favor – motion carried.
- Cenex – Tammy Neubauer informed the board that the local Cenex will be going out of business. Since the District has Cenex gas charge cards, she asked how the board would like to handle local purchases of fuel. After discussion, the board has asked that Tammy investigate Casey’s charge cards for local fuel charges.
- CPL Grant for Bentsen Lake Fishway – Tammy Neubauer discussed the CPL grant for the Bentsen Lake Fishway is in the process of being awarded. She has submitted the requested information and the contract will be sent for signatures after DNR signatures are obtained. Motion Moen, second Morrill, to approve signatures on the Bentsen Lake Fishway CPL grant and forward for remaining required signatures to the contract. All in favor – motion carried.
- Grass Drill Purchase – Joe Otto presented information and pricing for a 15’ grass drill purchase by the District. Pheasants Forever Local Chapter have expressed interest in helping to fund the SWCD with this purchase, as it will make grass seeding more efficient and timelier. Joe will present his cost findings and District funding request to the PF board at their next meeting.

Big Stone County Commissioner Report – Wade Athey was present to discuss County business. The County Commissioners have re-organized its officers and designated the required information outlets.

NRCS Report – none

SWCD Technician’s Report –Adam Maleski presented the technician’s report.

FarmBill Technician Report – Joe Otto presented the FarmBill Report.

District Manager’s Report – Tammy Neubauer presented the District Manager’s Report.

Being there was no further business, the meeting was adjourned at 4:43 p.m.

Sincerely,
 Tammy Neubauer
 District Manager