

BIG STONE SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS' MEETING – January 7, 2025
USDA Service Center, Ortonville MN

The meeting was called to order by Chairman Morrill at 1:00 p.m.

The Pledge of Allegiance followed.

Supervisors present: Morrill, Dybdahl, Moen, Reisdorph, Holker

Others present: Brett Baldwin, Tammy Neubauer, Dustin Hieserich – SWCD staff; Wade Athey - BSC Commissioner; Luke Olson, BWSR BC

Oaths of Office were given by Ron Reisdorph, Tom Holker, David Dybdahl.

Election of Officers/Re-Organization of District Officers: Election of Officers – Motion Moen, second Dybdahl, that officers remain in their position for 2024: Chairman Morrill, Vice Chairman Holker, Treasurer Moen, Board Member Reisdorph, Board Member Dybdahl, Secretary Neubauer. Passed unanimously.

Approval of Agenda: motion Holker, second Moen, to approve the agenda, as presented. Passed unanimously.

Secretary's Minutes – motion Moen, second Holker, to approve the minutes of December 3, 2024, meeting. Passed unanimously.

Treasurer's Report – Motion Reisdorph, second Dybdahl, to approve the Treasurer's Report and pay all bills presented. Passed unanimously

STRATEGIC PLANNING

- Buffer Compliance Update – Dustin Hieserich gave an update on buffer compliance. Dustin met with Darren Wilke with the Environmental office to discuss updates to buffer parcel splits and compliance. He spoke with Laura DeBeer with BWSR about clarification of buffers – he is double checking compliance.
- UMRWD 1W1P – Tammy Neubauer said that we are waiting for final edits to the MS4Front ledger to be able to enter and encumber funds for projects. The projects that have interested landowners have been ranked and are ready to have funds encumbered. On the agenda – the Contract for Services to be approved.

OLD BUSINESS

- Alternative Tile Intakes Cost Share – the Board discussed adding this to the cost share policy.

NEW BUSINESS

- Approval of Dues & Subscriptions - after discussion, motion Moen, second Holker, to approve the following dues and subscriptions for 2025:

NACD	\$ 100.00
MASWCD	\$ 5866.90
SWMACDE	\$75.00
Area II dues	\$350.00 wait for invoice to arrive
Ortonville Independent	\$ 40.00
Northern Star	\$ 40.00

- Designation of Media and Depositories – motion Moen, second Dybdahl, to designate the Ortonville Independent, the Northern Star and KDIO Radio, as district media sources; Minnwest Bank, Ortonville, and Frandsen Bank, Clinton, as district depositories for 2025. Passed unanimously.

Committee Assignments –

- Personnel Committee – Morrill, Reisdorph
- Finance Committee – Dybdahl, Moen
- Pomme de Terre WD – Morrill, Reisdorph
- Bois de Sioux WD – Morrill, Moen
- Upper Minnesota River Watershed District 1W1P – Moen, Dybdahl
- Legislative – Moen
- Local Capacity – Morrill

- WCTSA Representative – Moen
- Assignment of Approval Authority for Staff: motion Dybdahl, second Holker, for the following approval authority given to the corresponding staff for 2025:
 - Walk in Access – Tammy Neubauer, Brett Baldwin, Dustin Hieserich
 - State Services Grants (Conservation Contracts, Conservation Delivery, Program Implementation) - Tammy Neubauer, Brett Baldwin, Dustin Hieserich
Passed unanimously.
 - CRP and Non-Structural/Ecological Practices – motion Dybdahl, second Holker, to give approval authority to Tammy Neubauer, Brett Baldwin, Dustin Hieserich. Passed unanimously.
 - Designation of Responsible Authority – motion Dybdahl, second Holker, to assign Tammy Neubauer as the Designated Responsible Authority. Passed unanimously.
- Supervisor Per Diem – Board supervisor per diem will remain at \$125 per meeting/or per day.
- Logo Clothing Allowance - motion Moen, second Reisdorph, to allot \$175 for each employee and supervisor for 2025; \$300 for new employees for district logo clothing. Passed unanimously.
- Date and Time Assigned to Board Meetings – motion Moen, second Holker, to set date and time for Board of Supervisors’ meetings to the first Tuesday each month, at 1:00 p.m. Pass unanimously.
- 2025 District Cost Share Policy – after discussion and edits, motion Reisdorph, second Dybdahl, to approve the 2025 District Cost Share Policy. Passed unanimously.
- **Payment Vouchers**

The following cost share vouchers are presented for approval:

Contract Number	Practice	Total Contract Amount	Percent or Flat Rate	Total Voucher for Approval	Funding Source(s)
24CC-2	well sealing	\$2,000.00	percent	\$800.00	24 Cons. Contracts
24CC-3	well sealing	\$2,000.00	percent	\$800.00	24 Cons. Contracts

Motion Holker, second Moen, to approve the payment vouchers presented. Passed unanimously.

- UMRWD WBIF Contract for Services – motion Moen, second Dybdahl, to approve and sign the Contract for Services. Passed unanimously.
- UMRW Partnership Plan Administrator/Fiscal Agent Agreement – motion Reisdorph, second Holker, to approve and sign the Plan Administrator/Fiscal Agent Agreement. Passed unanimously.
- UMRW Partnership Cost Share Policy for WBIF – motion Dybdahl, second Moen, to approve the Partnership Cost Share Policy for WBIF. Passed unanimously.

Big Stone County Commissioners’ Report – Wade Athey, Big Stone County Commissioner, was present to give a report. He states that the Commissioners had their reorganization and assignments meeting today. The County Engineer presented information to the county board on the Monarch CCAA project and a request for payment for enrollment in the Candidate Conservation Agreement with Assurances for the Monarch Butterfly.

NRCS Report – none

District Technician’s Report – Dustin Hieserich presented the District Technician’s report.

Programs Technician Report – Brett Baldwin presented the Programs Technician’s report.

District Manager’s Report – Tammy Neubauer presented the District Manager’s report.

Being there was no further business, the meeting was adjourned at 3:37 p.m.

Sincerely,

Tammy Neubauer
District Manager