

**BIG STONE SOIL & WATER CONSERVATION DISTRICT  
SUPERVISORS' MEETING – July 2, 2019  
AG SERVICE CENTER, ORTONVILLE MN**

The meeting was called to order by Chairman Jorgenson at 3:00 p.m.

The Pledge of Allegiance followed.

Supervisors present: Morrill, Moen, Jorgenson, Reisdorph

Supervisors absent: Holker

Staff present: Joe Otto, Tammy Neubauer, Adam Maleski

Others present: Wade Athey, Big Stone County Commissioner; Chessa Frahm, Shared Services Manager, LqP SWCD

**Approval of Agenda:** motion Morrill, second Reisdorph, to approve the agenda. All in favor – motion carried.

**Secretary's Minutes** – motion Reisdorph, second Morrill, to approve the meeting minutes from May 1, 2019, meeting. All in favor – motion carried.

**Treasurer's Report** – motion Moen, second Morrill, to approve the Treasurer's Report and pay all bills presented. All in favor – motion carried.

**STRATEGIC PLANNING** – nothing new to report

**OLD BUSINESS**

- Beautiful Farmstead/Conservation Farmer – tabled until August meeting.

**NEW BUSINESS**

- 2018 State Cost Share Contract – motion Reisdorph, second Morrill, to approve 2018 State Cost Share Contract for James Maher #18-5 – well sealing. Total contract approved \$1,125.00, total Cost Share assistance 50%, or \$562.50. All in favor – motion carried.
- 2018 Buffer Cost Share Contract – motion Moen, second Reisdorph, to approve 2018 Buffer Cost Share Contract for Mike Taffe #buffer18-20; Total Contract approved \$500.00. All in favor – motion carried.
- Managers' Training Meeting – motion Morrill, second Moen, for Tammy Neubauer to attend the Managers' Training in Sioux Falls, SD, August 13-14, 2019. All in favor – motion carried.
- 2019 State Cost Share Voucher – motion Moen, second Reisdorph, to approve 2019 State Cost Share Payment to Roger Haukos #19-3 - well sealing; total cost share contract approved \$1,075.00; total State Cost Share Assistance approved 50%, or \$537.50. All in favor – motion carried.
- 2018 Buffer Cost Share Voucher – motion Moen, second Morrill, to approve 2018 Buffer Cost Share Payment to Norma Buholz Farm #buffer 18-6; total Cost Share Assistance approved \$780.00. All in favor – motion carried.
- 2020 Budget Proposal – Tammy Neubauer presented the proposed 2020 District Budget for review. After discussion, motion Moen, second Morrill, to approve 2020 Budget Proposal. All in favor – motion carried.
- Employee Review/Recommendations – Tammy Neubauer and Chessa Frahm discussed District Technician, Adam Maleski's three month employee performance review. Motion Moen, second Morrill, to approve performance review for Adam Maleski, and pay increase recommendations. All in favor – motion carried.

**Big Stone County Commissioners' Report** – Commissioner Wade Athey was present to report for the County.

Burton Hendrickson, NRCS, arrived at the meeting at 3:30 p.m.

**NRCS Report** – Burton Hendrickson presented the NRCS Report.

**SWCD Report** – Adam Maleski presented the District Technician's Report.

**FarmBill Technician Report** – Joe Otto presented the District FarmBill Report.

**Assistant Manager's Report** – Tammy Neubauer and Chessa Frahm presented the District Manager's Report.

Being there was no further business, the meeting was adjourned at 3:56 p.m.

Sincerely,

Tammy Neubauer  
Assistant District Manager