

**BIG STONE SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS' MEETING – May 1, 2019
AG SERVICE CENTER, ORTONVILLE MN**

The meeting was called to order by Chairman Jorgenson at 3:00 p.m.

The Pledge of Allegiance followed.

Supervisors present: Morrill, Moen, Holker, Jorgenson, Reisdorph

Supervisors absent: none

Staff present: Joe Otto, Tammy Neubauer, Adam Maleski

Others present: Wade Athey, Big Stone County Commissioner

Approval of Agenda: motion Morrill, second Reisdorph, to approve the agenda. All in favor – motion carried.

Secretary's Minutes – motion Moen, second Holker, to approve the meeting minutes from April 2, 2019, meeting. All in favor – motion carried.

Treasurer's Report – motion Reisdorph, second Morrill, to approve the Treasurer's Report and pay all bills presented. All in favor – motion carried.

STRATEGIC PLANNING – nothing new to report

OLD BUSINESS

- Shared Services Manager Position Contract – Tammy Neubauer updated the Board about the previously sent revised shared services contract with Lac qui Parle SWCD, for the manager's position. Motion Morrill, second Holker, to approve and sign the Shared Services Agreement with Lac qui Parle Manager, Chessa Frahm, with the exception to change "approximately 4-20 hours per week". All in favor – motion carried.
- Bentsen Lake CPL – Tammy Neubauer informed the Board that Chris Domeier with DNR Fisheries was invited to the meeting but had a conflict with the meeting being moved up. Neubauer read an update email sent by Chris Domeier about the progress, and the easement and construction progress of the Bentsen Lake Project.

NEW BUSINESS

- 2018 Local Capacity Cost Share Contracts – motion Reisdorph, second Holker to approve the following cost share contracts:
#LC18-01 Ron Schumacher – cover crops, total cost share contract approved \$4800.00 (40 maximum allowed acres at \$40.00/acre for 3 years);
#LC18-02 Erick Klepel – cover crops, total cost share contract approved \$4800.00 (40 maximum allowed acres at \$40.00/acre for 3 years);
#LC18-3 Jim Nelson – cover crops, total cost share contract approved \$4800.00 (40 maximum allowed acres at \$40.00/acre for 3 years). All in favor – motion carried.
- Minnwest Bank Signature Card – motion Moen, second Morrill, to approve adding Joseph Otto to the Minnwest Bank accounts. All in favor – motion carried.
- Resolutions – Neubauer mentioned the call for resolutions. The Board had none at this time.
- Conservation Farmer/Beautiful Farmstead – Neubauer asked that the Board be thinking of their choices and bring ideas to the meeting in June.
- Admin Training, Duluth – Neubauer will be attending the Admin Training in Duluth, June 5-6.

Big Stone County Commissioners' Report – Commissioner Wade Athey was present to report for the County. Joe Otto and the Board brought up concerns about the progress of buffer violations sent to the Environmental Office, for legal action by the County Attorney's Office. Athey will find out what progress has been made and where the violations action is pending.

NRCS Report – none

SWCD Report – Adam Maleski presented the District Technician's Report.

FarmBill Technician Report – Joe Otto presented the District FarmBill Report.

Manager's Report – Tammy Neubauer presented the District Manager's Report.

The Board closed the meeting at 4:23 p.m. for Executive Session.

The Board re-opened the meeting at 4:30 p.m.

The Board has reviewed Tammy Neubauer's additional job duties and has assigned her as Assistant District Manager. She has accepted the compensation offer and will be reviewed again in August with the Personnel Committee and Manager Chessa Frahm, for recommendations at the September meeting.

Being there was no further business, the meeting was adjourned at 4:45 p.m.

Sincerely,

Tammy Neubauer
Assistant District Manager