



# Grant All-Detail Report Conservation Delivery 2017

**Grant Title** - 2017 - Conservation Delivery (Big Stone SWCD)

**Grant ID** - P17-1409

**Organization** - Big Stone SWCD

|                              |                    |                                 |                |
|------------------------------|--------------------|---------------------------------|----------------|
| <b>Grant Awarded Amount</b>  | <b>\$18,037.00</b> | <b>Grant Execution Date</b>     |                |
| <b>Required Match Amount</b> | \$0.00             | <b>Grant End Date</b>           | 12/31/2018     |
| <b>Required Match %</b>      | 0%                 | <b>Grant Day To Day Contact</b> | Tammy Neubauer |

### Budget Summary

|                    | Budgeted           | Spent              | Balance Remaining* |
|--------------------|--------------------|--------------------|--------------------|
| Total Grant Amount | \$18,037.00        | \$18,037.00        | \$0.00             |
| Total Match Amount | \$0.00             | \$0.00             | \$0.00             |
| Total Other Funds  | \$0.00             | \$0.00             | \$0.00             |
| <b>Total</b>       | <b>\$18,037.00</b> | <b>\$18,037.00</b> | <b>\$0.00</b>      |

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

| Activity Name                                 | Activity Category            | Source Type         | Source Description                            | Budgeted    | Spent       | Last Transaction Date | Matching Fund |
|---|------------------------------|---------------------|---|-------------|-------------|-----------------------|---------------|
| 2017 Conservation Delivery - administration   | Administration /Coordination | Current State Grant | 2017 - Conservation Delivery (Big Stone SWCD) | \$13,237.00 | \$13,237.00 | 3/31/2018             | N             |
| 2017 Conservation Delivery Education/Outreach | Education/Information        | Current State Grant | 2017 - Conservation Delivery (Big Stone SWCD) | \$1,000.00  | \$1,000.00  | 3/6/2018              | N             |
| 2017 Conservation Delivery Equipment          | Supplies/Equipment           | Current State Grant | 2017 - Conservation Delivery (Big Stone SWCD) | \$3,800.00  | \$3,800.00  | 9/20/2017             | N             |

**Activity Details Summary**

| Activity Details | Total Action Count | Total Activity Mapped | Proposed Size / Unit | Actual Size / Unit |
|------------------|--------------------|-----------------------|----------------------|--------------------|
|------------------|--------------------|-----------------------|----------------------|--------------------|

**Proposed Activity Indicators**

| Activity Name | Indicator Name | Value & Units | Waterbody | Calculation Tool | Comments |
|---------------|----------------|---------------|-----------|------------------|----------|
|---------------|----------------|---------------|-----------|------------------|----------|

**Final Indicators Summary**

| Indicator Name | Total Value | Unit |
|----------------|-------------|------|
|----------------|-------------|------|

## Grant Activity

### Grant Activity - 2017 Conservation Delivery -administration

|                      |   |          |           |
|----------------------|---|----------|-----------|
| Description          | 2017 Conservation Delivery -administration  |          |           |
| Category             | ADMINISTRATION/COORDINATION   |          |           |
| Start Date           | 16-Aug-16   | End Date | 31-Mar-18 |
| Has Rates and Hours? | No  |          |           |
| Actual Results       | <p>8/16/2016-12/31/2016: no staff time/dollars were applied to this grant in 2016.</p> <p>5/29/2017-7/1/2017: Administrative Assistant - letters for conservation information to landowners, telephone follow-ups, record keeping and messages, portion of grant reporting - 4.75 hrs @ \$41.36/hr = \$196.46.</p> <p>New billable rate applied due to change in staff 7/1/2017-12/31/2017- 41.5 hrs @ \$38.98/hr = \$1617.67.</p> <p>5/29/2017-7/1/2017: District Technician - field visits, mapping, project planning, follow-up design and recommendations for conservation practices - 29.25 hrs @ \$38.97/hr = \$1139.87.</p> <p>5/29/2017-7/1/2017: District Manager - field visits, grant opportunity research, project planning, mapping, follow-up, phone calls, mailings - 6 hrs @ \$38.75/hr = \$232.50</p> <p>New billable rate applied due to new staff 7/1/2017-12/31/2017- 105.5 hrs @ \$35.08/hr = \$3700.94.</p> <p>7/1/2017-12/31/2017: District Technician (new) - field visits, familiarizing existing future projects, mapping, informational letters, phone calls, funding opportunities for landowners - 81 hrs @ \$35.89/hr = \$2907.09.</p> <p>Total Administration/Coordination applied in 2017 to this grant - \$9,794.53.</p> <p>1/1/2018-3/3/2018: District Manager</p> <p>familiarizing existing future projects, mapping, informational letters, phone calls, funding opportunities for landowners, general information for walk in landowners regarding conservation practices - 33.75 hrs @ \$52.30/hr = \$1,765.12.</p> <p>3/4/2018-3/31/2018: new billable rate for district manager due to new staff - 18.5 hrs @ \$49.51/hr = \$915.93.</p> <p>1/1/2018-3/3/2018: District Admin Asst. - letters for conservation information to landowners, telephone follow-ups, record keeping and messages, portion of grant reporting</p> <p>7 hrs @ \$49.22/hr = \$344.54</p> <p>3/4/2018-3/31/2018: new billable rate for admin asst. due to new staff - 9 hrs @ \$46.42/hr = \$417.78.</p> <p>Total applied this period - \$3443.37.</p> |          |           |

### Grant Activity - 2017 Conservation Delivery Education/Outreach

|                             |  |                 |           |
|-----------------------------|--|-----------------|-----------|
| <b>Description</b>          | education and outreach for conservation delivery   |                 |           |
| <b>Category</b>             | EDUCATION/INFORMATION  |                 |           |
| <b>Start Date</b>           | 16-Aug-16  | <b>End Date</b> | 06-Mar-18 |
| <b>Has Rates and Hours?</b> | No   |                 |           |
| <b>Actual Results</b>       | 6/6/2017-12/31/2017: Expenses for education and outreach - logo clothing allowance for supervisors and staff, conservation farmer award certificate expense, soil and water education workshop for new staff, truck website decals - \$710.07.<br>1/1/2018-3/6/2018: Expenses for education and outreach - portion of logo clothing allowance for supervisors and new staff - \$289.93 |                 |           |

### Grant Activity - 2017 Conservation Delivery Equipment

|                             |   |                 |           |
|-----------------------------|---|-----------------|-----------|
| <b>Description</b>          | supplies and equipment for conservation delivery  |                 |           |
| <b>Category</b>             | SUPPLIES/EQUIPMENT  |                 |           |
| <b>Start Date</b>           | 16-Aug-16   | <b>End Date</b> | 20-Sep-17 |
| <b>Has Rates and Hours?</b> | No  |                 |           |
| <b>Actual Results</b>       | 9/20/2017: ESRI ArcGIS desktop standard perpetual license for field work and conservation delivery - total cost \$7,000.00 - portion applied to 2017 Local Capacity Grant/Equipment \$3,200.00; portion applied to 2017 Conservation Delivery \$3,800.00. |                 |           |

### Grant Attachments

| Document Name  | Document Type      | Description  |
|--|--------------------|--|
| <b>2017 Conservation Delivery Final Report</b>             | Grant              | 2017 - Conservation Delivery (Big Stone SWCD)          |
| <b>2017 SWCD Programs and Operations Addendum</b>          | Grant Agreement    | 2017 Programs and Operations Addendum - Big Stone SWCD |
| <b>2017 SWCD Programs and Operations Addendum executed</b> | Grant Agreement    | 2017 Programs and Operations Addendum - Big Stone SWCD |
| <b>All Details Report</b>                                  | Workflow Generated | Workflow Generated - All Details Report - 01/05/2018   |
| <b>All Details Report</b>                                  | Workflow Generated | Workflow Generated - All Details Report - 01/24/2018   |
| <b>All Details Report</b>                                  | Workflow Generated | Workflow Generated - All Details Report - 04/06/2018   |
| <b>All Details Report</b>                                  | Workflow Generated | Workflow Generated - All Details Report - 04/11/2018   |

| Document Name      | Document Type      | Description  |
|--------------------|--------------------|--|
| All Details Report | Workflow Generated | Workflow Generated - All Details Report - 01/04/2017 |
| All Details Report | Workflow Generated | Workflow Generated - All Details Report - 01/03/2017 |
| All Details Report | Workflow Generated | Workflow Generated - All Details Report - 01/18/2017 |