

BIG STONE SOIL & WATER CONSERVATION DISTRICT
SUPERVISORS' MEETING – January 6, 2023
USDA Service Center, Ortonville MN

Election winners Dan Morrill and Lon Moen gave their oaths of office.

The meeting was called to order by Chairman Morrill at 2:00 p.m.

The Pledge of Allegiance followed.

Supervisors present: Morrill, Reisdorph, Dybdahl, Moen, Holker

Others present: Brett Baldwin, Tammy Neubauer – SWCD staff; Wade Athey, BSC Commissioner

Election of Officers/Re-Organization of District Officers: Election of Officers – Motion Moen, second Reisdorph, that officers remain in their position for 2023: Chairman Morrill, Vice Chairman Holker, Treasurer Moen, Board Member Reisdorph, Board Member Dybdahl, Secretary Neubauer. Passed unanimously.

Approval of Agenda: motion Dybdahl, second Holker, to approve the agenda, as presented. Passed unanimously.

Secretary's Minutes – motion Moen, second Reisdorph, to approve the minutes of December 6, 2022, meeting. Passed unanimously.

Treasurer's Report – motion Dybdahl, second Holker, to approve the Treasurer's Report and pay all bills presented. Passed unanimously

STRATEGIC PLANNING

- Buffer Compliance Update – Tammy Neubauer stated that BWSR had contacted her about making sure the BuffCAT was up to date. Isaac Johnson had it done before he left. Neubauer will check with Darren Wilke, Environmental Officer and the County Attorney to see where the enforcement process is at.
- CWF Grant – 5 Mile Creek Project Update – Tammy Neubauer gave an update on the CWF grant. There is one landowner dealing with the contractor on some of the berms. This is between the landowner and the contractor – all certifications have been given to the District to final the project. Tammy will be calculating and reporting everything in eLINK as soon as the engineering bills arrive this month.
- UMRWD 1W1P – there is an all staff meeting Monday, January 9th, at the BSC Highway Building. The teams and committees are deciding priority areas and conservations concerns priorities. Progress with the plan is on schedule.

OLD BUSINESS

- None

NEW BUSINESS

- Approval of Dues & Subscriptions - after discussion, motion Moen, second Holker, to approve the following dues and subscriptions for 2023:

NACD	\$ 100.00
MASWCD	\$ 4370.36
SWMACDE	\$50.00
Area II dues	\$350.00 wait for invoice to arrive
Ortonville Independent	\$ 35.00
Northern Star	\$ 35.00
Pheasants Forever	\$250.00 sponsorship

- Designation of Media and Depositories – motion Moen, second Holker, to designate the Ortonville Independent, the Northern Star and KDIO Radio, as district media sources; Minnwest Bank, Ortonville, and Frandsen Bank, Clinton, as district depositories for 2023. Passed unanimously.

Committee Assignments –

- Personnel Committee – Morrill, Reisdorph
- Finance Committee – Dybdahl, Moen
- Pomme de Terre WD – Morrill, Reisdorph
- Bois de Sioux WD – Morrill, Moen
- Upper Minnesota River Watershed District 1W1P – Moen, Dybdahl
- Legislative – Moen
- Local Capacity – Morrill
- WCTSA Representative – Moen
- Assignment of Approval Authority for Staff: motion Dybdahl, second Holker, for the following approval authority given to the corresponding staff for 2023:
 - Walk in Access – Tammy Neubauer, Brett Baldwin
 - State Services Grants (State Cost Share, Conservation Delivery; Program Implementation) - Tammy Neubauer, Brett Baldwin.Passed unanimously.
- CRP and Non-Structural/Ecological practices – motion Dybdahl, second Holker, to give approval authority to Tammy Neubauer. Passed unanimously.
- Designation of Responsible Authority – motion Dybdahl, second Holker, to assign Tammy Neubauer as the Designated Responsible Authority. Passed unanimously.
- Supervisor Per Diem – Board supervisor per diem will remain at \$125 per meeting/or per day.
- Logo Clothing Allowance - motion Dybdahl, second Holker, to allot \$150 for each employee and supervisor; \$300 for new employees for district logo clothing. Passed unanimously.
- 2023 District Cost Share Policy – after discussion, this policy is tabled until February meeting.
- Area II Meeting – Area II meeting is February 7th, 2023, in Little Falls, hosted by Morrison SWCD. Any supervisors interested in attending should contact Tammy for registration.
- Date and Time Assigned to Board Meetings – motion Dybdahl, second Reisdorph, to set date and time for Board of Supervisors’ meetings to the first Tuesday each month, at 1:00 p.m. Pass unanimously.
- 2023 Tractor Lease – after discussion, Tammy has received a firm quote from Titan Machinery for tractor lease of a New Holland, 250 hours maximum usage, \$2500; from spring 2023 to December 31, 2023. Motion Moen, second Holker to accept the quote for the tractor lease from Titan Machinery for \$2500. Passed unanimously.

Big Stone County Commissioners’ Report – Wade Athey, Big Stone County Commissioner, was present to give a report. He states that the Commissioners had their reorganization meeting this week. The County is having difficulties in hiring and/or keeping deputies. The newly elected County Attorney requested to work part time in order to assist her husband’s law firm.

NRCS Report – Tammy Neubauer read a report from NRCS District Conservationist, Shantel Lozinski, the interim DC from Montevideo.

SWCD Technician’s Report – vacant

Programs Technician Report – Brett Baldwin presented the Programs Technician Report.

District Manager’s Report – Tammy Neubauer presented the District Manager’s Report.

Being there was no further business, the meeting was adjourned at 4:18 p.m.

Sincerely,

Tammy Neubauer
District Manager